**Date:** January 10, 2024 @ 6 PM

**Attendance**

Adam N.

Keiko I.

Antonia B.

Brooke H.

Tina C.

**FINANCIALS**

|  |  |  |
| --- | --- | --- |
| **ITEM** | **PRESENTER** | **TIME** |
| Reserve Study   * Newsletter communication regarding upcoming assessment. Remind the reason behind annual reserve study and evaluating impact. * A+ to take part in the annual meeting. * Bank Account - Move to a high yield account? Talk to Paul at A+ for feedback. Board to make a decision in the next two months. | Tina | 10 mins. |
| Updated Financials | Tina | 15 mins |
| Budget/Dues | Tina |  |

**MAINTENANCE**

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| --- | --- | --- |
| **ITEM** | **PRESENTER** | **TIME** |
| Fence / insurance   * Paul started the insurance process for the fence repair. Insurance has been denied. * Pursue a claim against the general liability of the company. * Fence temporary fix - $900 | K | 5 min |
| 2024 painting   * Adam quoting painting. More info to come. * Keiko has reached out to a contact (insured) for a quote on the whole building painting. Quote came back at $25K (per building) - does not include the fence. Does include some carpentry. * Jave’s Painting - $15K per painting. Working formerly under Summit Painting. Does not include carpentry. | Adam /k |  |

**LANDSCAPING & GROUNDS**

|  |  |  |
| --- | --- | --- |
| **ITEM** | **PRESENTER** | **TIME** |
| Dog station rotation   * Keiko to share rotation schedule. * When out of town, please find sub. | K | 3 min |
| Snow plow rotation   * Keiko to share rotation schedule. | K | 3 min |
| Snow removal   * Benito & son for snow removal/operate trucks. * Concern about the steps being covered. Keiko has reached out to Benito. | K | 3 |

**OTHER**

|  |  |  |
| --- | --- | --- |
| **ITEM** | **PRESENTER** | **TIME** |
| Parking info on drive/web   * Update Parking Rules. * Update/clarify on additional cars being parked in the common driveway and snow clear. | K |  |
| Board Position announcement   * To go out with the January newsletter. | K |  |
| Newsletter | K |  |

**HOUSEKEEPING**

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| --- | --- | --- |
| Bereavement / Garnas | K | 3 min |
| Stipend   * Previously if you worked two positions - you received time and half for service. Then it changed to a set amount per position. * Tina to share compensation for the board - $10K. * In the past, members kept hours. | Antonia/Tina | 2 min |

**ACTION ITEMS**

* K and Adam to work on language and communication for reserve study assessment communication to the community.
* Make a decision about moving to a high yield account by or before the next HOA Board meeting.
* Tina to intro painting contact to K for building painting.
* Brooke to follow up on Keiko’s painting prospects for work references.
* Send out a recurring calendar for Doggie Station/Snow rotation schedule.
* Community Board? How to create something/some place for the neighborhood to share needs/wants/resources.